

**JOINT ORGANIZATIONAL MEETING**  
**MINERS PARK METROPOLITAN DISTRICT NOS. 1-2**  
Thursday, February 16, 2023 at 1:00 p.m.

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Michael Blumenthal, Director	Term to May 2025
Robert Quinette, Director	Term to May 2025
Vacant	Term to May 2027
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**NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA**

*This meeting will be held via teleconferencing and can be joined through the directions below:*  
<https://us06web.zoom.us/j/82766191711?pwd=ZlNkVURueVVCbmJKWU90a3lDWXVWUT09>  
Meeting ID: 827 6619 1711; Passcode: 217158; Call In Number: (720) 707-2699

**AGENDA**

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Consent Agenda (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)
  - a. Adoption of Joint Public Records Request Policy (**enclosure**)
  - b. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
  - c. Approval of Intergovernmental Agreement with the Town of Frederick Regarding the Service Plan (**enclosure**)
  - d. Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
  - e. Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
  - f. Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements (**enclosure**)
  - g. Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)

## 7. Legal Matters

- a. Consider Adoption of 2023 Joint Annual Administrative Resolution (**enclosure**)
- b. Consider Adoption of Resolution Calling the May 2, 2023 Election (**enclosure**)
- c. Discuss District Website Setup
  - i. Consider Approval of Agreement with Heatherly Creative for Website Creation (**enclosure**)
- d. Insurance & Liability
  - i. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
  - ii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
  - iii. Consider Approval of Property and Liability Insurance Limits and Deductibles
- e. Engagement of Consultants
  - i. Discuss Engagement of Accountant
- f. Developer Agreements
  - i. Discuss Funding and Reimbursement Agreement with Lupton Land, LLC
  - ii. Discuss Infrastructure Acquisition and Reimbursement Agreement with Lupton Land, LLC
- g. Discuss URA

## 8. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number ; and (3) Application for Assignment of PDPA Numbers (**enclosure**)
- b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearing on 2023 Budget
  - i. Consider Approval of Resolution Adopting the 2023 Budget (**enclosure**)
- d. Other Financial Matters

## 9. Other Business

- a. Discuss Inactive Status

## 10. Adjourn